



Professional Regulation Commission

REQUEST FOR QUOTATION

RFQ #: 2023-024

Date: August 9, 2023

SIR / MADAM:

The Professional Regulation Commission, through its Bids and Awards Committee, intends to procure the items listed and described hereunder, in accordance with Section 52 (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best proposal/offer duly signed by you or your duly authorized representative in any or all lots described herein not later than September 4, 2023 at 3:00pm. Submit your quotation to the BAC office, 4th floor PRC Annex Building or through the BAC email address at bac@prc.gov.ph or facsimile No. 5310-0037. **Quotations exceeding the Approved Budget for the contract shall be rejected.**

The following documents are also required to be submitted along with your quotation/proposal on the specified deadline above.

- 1. Photocopy of Valid Business Permit
2. Proof of Philgeps Registration

Very truly yours,

MARIA LIZA M. HERNANDEZ
Vice-Chairperson, Bids and Awards Committee

Table with 5 columns: ITEM (with Specification), QUANTITY, Approved Budget for the Contract (ABC), Offered Price per Unit, Total Offered Quotation (Quantity x Unit Price). Includes rows for Folder, pressboard, Paper, parchment, 80gsm and a Total ABC row.

Delivery Period: Within Thirty (30) calendar days from receipt of Purchase Order (PO).

Signature Over Printed Name
Position / Designation
Telephone/ Fax No/E-mail Address

NOTE: MODE OF PAYMENT: BANK TO BANK (OTHER THAN LANDBANK ACCOUNT, BANK CHARGES SHALL BE PAID BY THE SUPPLIER)

By: ASEugenio